

## Community Engagement in Public Space Transformation @SummerFest Lifestyle

### [Update] Important Notes for Participants

1. \*Latest: The activity will attempt to break the Guinness World Record for “the longest line of pallet merchandising” by building a 1,020m maze wall by pallets in the event. All participants of “Building Outdoor Maze” will get a certificate issued by the Welfare Council for free. Applicants who are absent from the “Building Outdoor Maze” activity will not be awarded with a certificate. In the event of a successful attempt, participants could apply for a certificate of participation issued by the Guinness World Records with a fee. Application forms could be obtained from your corresponding zone leader who is staff of the Welfare Council. Please submit the filled form with cheque/ bank-in slip to the Welfare Council by post (Address: 12/F, 112 Kennedy Road, Wan Chai, Hong Kong) or by email to [webuild@skhwc.org.hk](mailto:webuild@skhwc.org.hk) on or before 31 Aug (Thursday) and late submission will not be accepted. A confirmation email will be sent to the applicants upon the form and fee received. The processing time for the application needs around 2 to 3 months and you will be informed via email once the Welfare Council receive the certificates from the Guinness World Records. Application fee for self-pick up is HK\$220. Please bring with the confirmation email and pick up the certificate at the Headquarter from Monday to Friday at 9:00am to 1:00pm or 2:00pm to 5:30pm. Application fee for registered letter is HK\$250.
2. Participants shall abide the rules set by the Organizer and instructions given by the officials, including the staff and volunteers, during the event.
3. To ensure safety, participants must attend the briefing session before participating in Activity 1 “Build the Outdoor Maze and the Pavilion” and Activity 3 “Sedan Chair Racing”.
4. Participants at the age of 5 to 12 must be accompanied with their parents or guardian in Activity 1 “Build the Outdoor Maze. Pets are not allowed in the maze area. The Organizer will implement crowd safety management measures that each zone of the maze should accommodate not more than 100 persons.
5. Paints will be provided to participants for drawing or writing on the pallets. The Organizer reserves the rights to clear drawings or writings with foul language, indecent or offensive content.
6. Smoking or playing with combustible goods such as matches and lighter is not allowed in the venue.
7. The set up including maze, public furniture, etc. in the venue are built and decorated by participants. Please do not damage the facilities or draw graffiti on them wantonly.
8. Participants are recommended to bring your container for drinks to reduce plastic consumption. There will be water cooler at the event venue.

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9. Participants should make sure they are physically fit to participate in the activities. Those with existing heart illnesses or respiratory illnesses, orthopedic disorders or joint diseases, neurological disorders, other critical illness, and participants who are pregnant women children or elderly should consider whether it is suitable for them to enroll the activities. If in doubt, they should consult a doctor before enrolment and participation. On the event day, participants should pay attention to their personal conditions to see if they are physically fit for the activity. When feeling unwell during the activity, participants should seek help from nearby officials immediately.
10. Participants are recommended to apply sunscreen and wear light-coloured long-sleeved shirts, trousers to avoid sunburn. Participants should drink plenty of water during the event to prevent dehydration. If there is anyone suffering from heat stroke, please move the person to a cool, shaded place, help them lie down with their feet elevated and seek help from the event staff immediately. In case of sudden change of weather, participants are recommended to bring umbrella/ raincoats.
11. The event is hold outdoor and participants should wear comfortable shoes; the activity “Build the Outdoor Maze and the Pavilion” and “Sedan Chair Racing” are physically demanding and participants should not wear sandals. For “Sedan Chair Racing”, a chair weighs about 30kg. Participants should pay attention to their physical condition and should not push themselves over the limit.
12. Participants should keep all valuables with them at all times during the event. The Organizer is not to be held liable for any loss and damage during the event.
13. Participants should not be under the influence of drugs or alcohol and consume any medication, prescription or otherwise, which may reduce each participant’s ability to participate safely in the event.
14. Contact person of a successful application will receive a confirmation email within 3 working days after the application. Participants should bring along with the confirmation email and proof of identity. The Organization has the right to verify and request for proof of identity. If the contact person does not receive the confirmation email when there are still vacant places, it may be caused by the situation of: (1) The system is busy at the moment and could not show the confirmation message; (2) The application is not completed; (3) The email address provided by the contact person is not valid; (4) The confirmation email is treated as junk mail. Please check the mailbox again and call 2533 1209 if the confirmation email is still not delivered.

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15. Team who wish to change members or participants who wish to withdraw from the event must give written notice to the Organizer by filling in the “Change of Participant/ Withdrawal Form” and return before 22 August 2017. Please return the filled form by email (webuild@skhwc.org.hk) or by fax (2523 4846) or by post (Service Department, 12/F, 112 Kennedy Road, Wan Chai, Hong Kong).
16. If Typhoon Signal No.3 or above/ Red or Black Rainstorm Signal is hoisted by the Hong Kong Observatory 2 hours before the event starts, the activities of that day will be cancelled or rescheduled. Announcements will be made on this website and the official Facebook page (Together we build\_Skhwc). If the weather conditions turn bad during the event, participants should go to and stay in a safe or sheltered area and pay attention to the organizer’s broadcasting. To ensure the safety of participants, the organizer reserves the right to terminate or cancel the activities depending on the weather condition. If Typhoon Signal No.3 or above/ Red or Black Rainstorm Signal is hoisted by the Hong Kong Observatory during the event, the event will be cancelled.
17. The Organizer will cover the event with public liability only. Participants should purchase accident/casualty and property insurance or other appropriate insurance on their own if they think necessary.
18. The Organizer shall have the absolute discretion to use any photographs and recordings taken during the event for promotional purposes.
19. Participants should provide complete and true information in this form, or otherwise the application will be rejected or cancelled by the Organizer.
20. Participants should read, understand and agree with the above important notes before participating in the activities.
21. The Organizer shall have the absolute discretion to make any changes to the above information at any time without prior notice.